



Painter job description

Job Title: Painter

Reports to: Maintenance Supervisor

Dept: Facility Services/Maintenance

PRIMARY PURPOSE:

Under general supervision, apply coats of paint, varnish, stain, enamel, or lacquer to decorate and protect exterior surfaces, trimmings, and fixtures of buildings and structures throughout the district.

QUALIFICATIONS:

- A recognized apprenticeship as a painter or three years work experience as a painter.
- Knowledge of the standard practices of the painting trade including materials, tools and procedures used in connection with the mixing and applying of paints.
- Knowledge of codes when applicable.
- Ability to read prints, schematics, etc.
- Ability to perform a variety of semi-skilled maintenance duties.
- Ability to rig and work from ladders and scaffolding

Experience:

Two years experience in painting field

Special Knowledge and Skills:

- Knowledge of equipment, materials, method, practices, and tools used in painting trade
- Ability to properly apply paints
- Knowledge of and ability to mix paint to match colors
- Ability to follow written and verbal instructions
- Ability to work independently

MAJOR RESPONSIBILITIES AND DUTIES:

1. Smooth and prepare surfaces for painting, including sanding and removing old paint
2. Fill nail holes, cracks, and joints with putty, plaster, or other filler
3. Tape, float, and texture walls and ceilings
4. Select premixed paints or mix required portions of pigment, oil, and thinning and drying substances to prepare paint to match specified color
5. Paint surfaces, using brushes, spray gun, or paint rollers, and apply paint with cloth, brush, sponge, or fingers to create special effects
6. Stain, seal, and varnish wood surfaces
7. Erect scaffolding or set up ladder to perform tasks above ground level
8. Pick up and deliver painting supplies to campuses; maintain delivery records
9. Detect needed repairs on buildings, grounds, and equipment by following established inspection procedures
10. Prepare all painted signs required by the company
11. Receive and complete work orders
12. Maintain accurate records on material and labor used
13. Maintain inventory of tools and assist with inventory control of materials, land equipment
14. Inspect jobs upon completion and ensure areas are clean
15. Work with building principals and supervisors to complete projects
16. Installs vinyl and paper wall coverings.

COMPETENCIES:

To perform the job successfully, an individual should demonstrate the following competencies:

Teamwork - Exhibits objectivity and openness to others views; Gives and welcomes feedback; Contributes to building a positive team spirit; Puts success of team above own interests.

Planning/Organizing - Prioritizes and plans work activities; Uses time efficiently; Plans for additional resources; Conserves organizational resources.

Computer Skills – To perform this job successfully, an individual should have knowledge of web based inventory system.

Customer Service – Maintains professional demeanor when dealing with difficult or emotional situations; Responds promptly to staff, student and public needs; Solicits feedback to improve service; Responds to requests for service and assistance;

Mathematical Skills – Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Interpersonal Skills - Keeps emotions under control; Remains open to others' ideas and tries new things. Shows respect and sensitivity for cultural differences; promotes a harassment-free environment.

Oral and Written Communication - Listens and gets clarification; Responds well to questions; Participates in meetings; Read and comprehend written and verbal instructions. Writes clearly and informatively. Professionalism - Approaches others in a tactful manner; Reacts well under pressure; Treats others with respect and consideration regardless of their status or position; Accepts responsibility for own actions; Follows through on commitments.

Quality - Demonstrates accuracy and thoroughness; Looks for ways to improve and promote quality; Applies feedback to improve performance; Monitors own work to ensure quality.

Safety and Security - Observes safety and security procedures; Reports potentially unsafe conditions; Uses equipment and materials properly.

Attendance/Punctuality - Is consistently at work and on time; Arrives at meetings and appointments on time.

Dependability - Follows instructions, responds to management direction; Takes responsibility for own actions. Meets commitments; Follows policies and procedures.

WORKING CONDITIONS AND PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; push and pull, and talk or hear and smell. The employee is frequently required to stoop, kneel, crouch, or crawl.

The employee is occasionally required to sit and climb or balance. The employee must regularly lift and /or move up to 10kgs, frequently lift and/or move up to 25kgs and occasionally lift and/or move up to 50kgs. Specific vision abilities required by this job include close vision, distance vision, color vision and ability to adjust focus.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to vibration. The employee is frequently exposed to fumes or airborne particles. The employee is occasionally exposed to wet and/or humid conditions; moving mechanical parts; high, precarious places; and outside weather conditions year round. The noise level in the work environment is usually moderate.

Note:

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

How to Apply

If you are up to the challenge, possess the necessary qualification and experience; please send your CV and application and copies of your certificates to manager@gartex.co.ke